

AGENDA ITEM NO.
<u>COUNCIL MEETING Sept. 18, 2007</u>
APPROVED BY _____
DEPARTMENT DIRECTOR _____
CITY MANAGER _____

DATE: September 18, 2007

FROM: KENNETH A. NERLAND, Director
General Services Department

BY: GERALD S. TODD, Management Analyst III
GSD/Administration Division

SUBJECT: ADOPT THE 21 ST AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION
NO. 2007-214 TO APPROPRIATE \$320,200 TO PROVIDE FUNDS FOR ANNUAL
CITYWIDE COPIER LEASE PROGRAM PAYMENTS

KEY RESULT AREA

Customer Service

RECOMMENDATIONS

Staff recommends that the City Council Adopt the 21st Amendment to the Annual Appropriations Resolution No. 2007-214 appropriating \$320,200 to cover the lease payment for the first year of the three year city wide copier lease program.

EXECUTIVE SUMMARY

On August 21, 2007, the City Council awarded a three-year contract in the amount \$957,522 to implement a citywide copier lease program. Staff is now requesting the appropriation of \$320,200 from the Central Printing fund to pay for the anticipated first year lease costs.

KEY OBJECTIVE BALANCE

Appropriation of the requested funds balances the three key objectives of Customer Satisfaction, Employee Satisfaction and Financial Management by providing for the implementation, on a city wide basis, the use of modern multi-function copiers at a lower cost than the previous copier purchase program.

BACKGROUND

On August 21, 2007, the City Council awarded a three-year contract in the amount \$957,522 to implement a citywide copier lease program. The contract provides for new multi function Canon copiers on cost per copy basis. The multi function Canon copiers have the ability to copy, scan documents, to print directly from personal computers, and provide the option for fax. Adoption of the 21st Amendment to the Annual Appropriation Resolution No. 2007-214 will provide funds to pay for the anticipated first year lease costs.

FISCAL IMPACT

Sufficient funds are available within the Central Printing Fund to cover the requested appropriation.

KAN/GST/cek

Attachment: Annual Appropriation Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF FRESNO ADOPTING
THE 21ST AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION
NO. 2007-214 APPROPRIATING \$320,200 TO PROVIDE FUNDS FOR
ANNUAL CITYWIDE COPIER PROGRAM PAYMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRESNO:

THAT PART III of the Annual Appropriation Resolution No. 2007-214 be and is hereby amended as follows:

	<u>Increase/(Decrease)</u>
TO: GENERAL SERVICES DEPARTMENT	
Central Services Operating	\$ 320,200

THAT account titles and numbers requiring adjustment by this Resolution are as follows:

Central Services Operating

Revenues:

Account: 25300 Unreserved/Undesignated	<u>\$ 320,200</u>
Fund: 52001	
Org Unit: 530301	

Total Revenues	<u>\$ 320,000</u>
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Appropriations:

Account: 57414 Equipment Leases	<u>\$ 320,200</u>
Fund: 52001	
Org Unit: 530303	
KRA: 0403004000	

Total Appropriations	<u>\$ 320,200</u>
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THAT the purpose is to appropriate \$320,200 for the annual lease payment of the citywide copier lease program.

CLERK'S CERTIFICATION

STATE OF CALIFORNIA }
COUNTY OF FRESNO } ss.
CITY OF FRESNO }

I, REBECCA E. KLISCH, City Clerk of the City of Fresno, certify that the foregoing Resolution was adopted by the Council of the City of Fresno, California, at a regular meeting thereof, held on the _____ Day of _____, 2007

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor Approval: _____, 2007
Mayor Approval/No Return: _____, 2007
Mayor Veto: _____, 2007
Council Override Veto: _____, 2007

REBECCA E. KLISCH
City Clerk